	Due Date:	12/02/2016	Checklist: Thoughtful Classroom Prob. Yrs 2-5 R7801 (2016-2017)

#### **Montabella Community Schools: (59045)** **FirstName LastName (username@email.com) Date**	**Action**	**Due Status**	**Released Status**	**Required Status**
******SELF-ASSESSMENT*****				
Thoughtful Classroom Self Assessment (Teacher)	Not Started	📅		
*****GOALS*****				
Thoughtful Classroom Professional Growth Plan (Teacher)	Not Started			
***** PROFESSIONAL DEVELOPMENT *****				
Professional Development Tracking (Teacher)	Start			
*****TEACHER PORTFOLIO*****				
Portfolio (Teacher)	Not Started			
*****OBSERVATION ONE*****				
Pre-Observation Conference #1 (Teacher)	Start			
Formal Observation #1 (Evaluator)	Start	🔴	Release	⬅️
Post-Observation Conference #1 (Teacher)	Start			
*****MID-YEAR PROGRESS REPORT*****				
Mid-Year Progress Report (Evaluator)	Start	🔴	Release	
*****OBSERVATION TWO*****				
Pre-Observation Conference #2 (Teacher)	Start			
Formal Observation #2 (Evaluator)	Start	🔴	Release	⬅️
Post-Observation Conference #2 (Teacher)	Start			
*****OBSERVATION THREE*****				
Pre-Observation Conference #3 (Teacher)	Start			
Formal Observation #3 (Evaluator)	Start	🔴	Release	
Post-Observation Conference #3 (Teacher)	Start			
*****OBSERVATION FOUR*****				
Pre-Observation Conference #4 (Teacher)	Start			
Formal Observation #4 (Evaluator)	Start	🔴	Release	
Post-Observation Conference #4 (Teacher)	Start			
*****LEARNING WALK*****				
The ability to add another Learning Walk will become available once the current Learning Walk has been marked as completed.				
Learning Walk	Start	🔴	Release	
*****EVALUATOR NOTES*****				
Evaluator Notes Throughout the Year (Evaluator)	Not Started			
*****FINAL EVALUATION SUMMARY*****				
Thoughtful Classroom Final Evaluation (Evaluator)	Start	🔴	Release	⬅️
Student Growth Data Rating (Evaluator)	Start	🔴	Release	⬅️
Professional Growth Plan Rating (Evaluator)	Start	🔴	Release	⬅️
Thoughtful Classroom Final Evaluation Rating (Automatically Generated Based On The Final Evaluation and Ratings)	Edit	🔴	Release	⬅️
*****FINAL EVALUATION RECOMMENDATION*****				
Final Recommendation	[▾] Save	🔴	Release	
*****SIGNATURES*****				
Note: Once the Evaluator signs the evaluation below, the entire evaluation will be "View Only" and no more changes can be made to the evaluation.				

The Evaluator signature will become unlocked when all required items in the evaluations are completed. The Teacher signature will become unlocked after the Evaluator signs.

Evaluator Signature:

☐ By typing my name and clicking Submit Signature I acknowledge submission of this evaluation.

Teacher Signature:

☐ By typing my name and clicking the Submit Signature button, I acknowledge that I have received this evaluation. My signature means that I have been advised of the content and does not necessarily imply that I agree with the results.

*****COMPLETE THE EVALUATION*****

Evaluator: After both parties have signed, click Complete the Evaluation. Once you complete this evaluation it will no longer appear on your Dashboard. Use the "Evaluations" button from the main menu to view a completed evaluation.

Open Items